

If not paying on our website
Payments can be made by any of the following options:

1. **PAYING BY CHECK OR CARD (CREDIT OR DEBIT. THERE IS NO FEE FOR USING EITHER)**

You can call my office (757-466-7991) and speak to a representative who can run a credit card or debit card while you are on the phone. If you reach our voicemail, please leave a message asking us to call you back to run the payment. *****Do NOT leave any credit card or banking information on our voicemail, we will NOT process the payment or retain you card information/banking information.**

2. **PAYING IN PERSON AT OUR OFFICE. DURING NORMAL BUSINESS HOURS**

During our normal business hours (**8:30 TO 4:30 P.M., M-F**) we will be happy to assist you personally in our reception area located on the 2nd floor when entering the building. (2396 Liberty Way, STE 200, Virginia Beach, VA 23456) Please call ahead to let us know you are coming to the office.

3. **MAILING IN YOUR PAYMENT**

- A. You may also send your payments to our office by mail. **Do not send cash through the mail. Our Mailing address.**
- B. If you would like a receipt sent back, you may include a self-addressed stamped envelope with your payment and a request for same or provide an email address that you would like the receipt emailed.
- C. Acceptable payment by mail include money order, cashier's/certified/personal check. Payment may be made payable to "Thaddeus Bechtle Trust Acct." or you can making the check payable to the creditor. **(Don't forget to date and sign your payment).**

This Communication is from a debt collector. This is an attempt to collect a debt. Any information obtained will be used for that purpose.